

### Work Ethic Survey

**Part 1:** Read the following questions, and circle the letter for the answer that is closest to your opinion. You may relate to more than one of the options, but please select only one that most closely reflects how you feel in general. The results of this survey will not be shared with anyone, so be honest.

1. How important is being on time to you?
  - a) Life is complicated, and sometimes I run behind trying to juggle it all
  - b) Being late makes me uncomfortable – I'd rather be early
  - c) I'll get there when I get there
  
2. Do you do what you say you are going to do?
  - a) I wouldn't agree to do anything if I couldn't deliver on it
  - b) It depends who wants me to do it
  - c) I often say I'll do something just to get people off my back - I do my own thing
  
3. Are you a hard worker?
  - a) I'll do as much as I need to get by
  - b) I take pride in my work and want it to be good – I'll work hard to make that happen
  - c) It depends on what I'm working on. If I find it interesting, then yes.
  
4. Do people look to you for guidance?
  - a) It makes me feel good that others ask me for advice and I try to help
  - b) I'm not going to tell other people how to do their work
  - c) Sometimes, but I'm not confident that what I tell them is right
  
5. Can people depend on you?
  - a) As long as nothing's going on in my life that's more important
  - b) I'm someone people can count on
  - c) I've got enough going on without worrying about someone else's needs
  
6. Do you text friends or check social media while working or in class?
  - a) I will if something important is happening outside of class
  - b) I'm a really good multitasker, so I can do work/school at the same time
  - c) My phone stays on silent, and I check it on breaks



7. Do you ask others if you can help them with their work?
  - a) I'll ask as long as the person could do me a favour in return
  - b) If I'm done what I need to do, yes
  - c) It's not my responsibility if someone isn't getting their work done
  
8. How do you feel about rules?
  - a) Rules are made by people who don't understand what it's like to do the actual work
  - b) I might bend them now and again if it's to my benefit and I don't think I'll get caught
  - c) I feel uncomfortable going against the rules, but will talk to my manager/teacher about it if I think one should be changed
  
9. Do you keep your promises?
  - a) I don't make promises – you can't get in trouble for something you didn't say
  - b) I am a man/woman of my word
  - c) When I can, yes – but sometimes it's just not practical
  
10. How committed are you in your working and personal relationships?
  - a) I'll only consider myself committed to something if it (or they) make a commitment that benefits me too
  - b) Relationships are important to me, and I'm pretty loyal
  - c) I'm a lone wolf – I'd rather not be tied down to someone or something
  
11. Are you honest?
  - a) Most of the time, although I try to be gentle if the truth could hurt someone
  - b) People wouldn't like to hear what I had to say if I were honest
  - c) I'll be honest if I won't get in any trouble for it
  
12. Do you show initiative?
  - a) Once I'm done what I need to do, I've earned the right to take it easy
  - b) If a boss or teacher says they want to see me show initiative, I'll make an effort
  - c) Yes, because going above and beyond is how you get ahead in life

**Next:** score part 1 of the survey on the following page.



## Work Ethic: Participant Playbook

**Scoring Part 1:** Circle the letter you chose for each question in the chart below, and add up your score.

Question	A	B	C	My score
1	2	3	4	
2	3	2	1	
3	1	3	2	
4	3	1	2	
5	2	3	1	
6	2	1	3	
7	2	3	1	
8	1	2	3	
9	1	3	2	
10	2	3	1	
11	3	1	2	
12	1	2	3	
	Total			

If you scored between **12** and **19**, you've begun your journey into work ethics, what they mean, and how to demonstrate them. Even if it doesn't come naturally, you have the knowledge you need to consider how taking initiative, staying focused, working hard, and being a team player can pay off for you and an employer.

If you scored between **20** and **27**, you're on your way to demonstrating the work ethics that employers are looking for. Keep practicing those great behaviours, because the more timely, committed, and focused you are the more valuable an employee you will become.

If you scored between **28** and **36**, you have a firm handle on work ethics. You know what employers are looking for and are ready to demonstrate it. Continue setting a good example, and helping others develop the skills they need to be leaders in work ethics.

**Next:** complete part 2 of the survey, which begins on the following page.